

## MINUTES

September 22, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 22nd day of September, 2008, in meeting room 240 of the Cleveland County Office Building by Vice-Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Paul Meyer, (Foreman, District #2, for George Skinner, Chairman)  
Rusty Sullivan, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Chairman George Skinner was absent.

Others present were: Christine Brannon, David Batton, Don Holyfield, Ed Miller, Melinda Duke, James Tyree, Eddie Thomason, Peggy Laizure, Deborah VanWye, Nikki Case, Denise Ellison, Shari Kinney, Sean Crain, Steve Mann and Rhonda Hall.

Vice-Chairman Sullivan began the meeting with the Pledge of Allegiance.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of September 15, 2008.

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the awarding and/or rejecting of County Bid #COM-1390 – The Purchase and Installation of a Digital Video Recorder for the Cleveland County Courthouse located at 201 S. Jones, Norman, Oklahoma.

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Vice-Chairman Sullivan called for the discussion, consideration, and/or action on the Jail Report from Ed Miller.

Mr. Ed Miller presented the following report:

The Cleveland County Detention Center held an average of 182 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
9/09/2008 Tues	189	11	4	174
9/10/2008 Wed	191	12	4	175
9/11/2008 Thur	170	8	4	158
9/12/2008 Fri	176	8	4	164
9/13/2008 Sat	185	8	4	173
9/14/2008 Sun	186	8	4	174
9/15/2008 Mon	178	8	4	166
9/16/2008 Tues	185	9	4	173

The Book-Ins comparison for this week:

2008            38 FEMALES & 135 MALES = 173 TOTAL (7% Increase from 2007)

2007            29 FEMALES & 133 MALES = 162 TOTAL

Nine Inmates were transported to DOC September 10 2008

Two Inmates was transported to DOC September 19 2008

Two Inmates are scheduled to go to DOC

No other transports are scheduled at this time

Rod Cleveland moved, seconded by Paul Meyer, to accept the Jail Report.

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the Proclamation to proclaim the fourth Monday of every September as Family Day – A day to eat dinner with your family.

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the Notice of Appointment of Receiving Officer for Dana Brown for the following Commissioner's accounts: D2, D3, Q2, R2, R3, R3B and T2B for the remainder of FY 08/09.

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the Notice of Appointment of Requesting Officer for Dana Brown for the following Commissioner's accounts: SA2, SA3, T2A and T3 for the remainder of FY 08/09.

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the Maintenance Contract between the Cleveland County Sheriff's Office and American Elevator, Company Inc., for maintenance on one (1) Rotary Passenger Elevator located at 116 S. Peters at a rate of \$97.92 per month. The Contract will begin on July 1, 2008 through June 30, 2009.

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the Maintenance and Alarm Monitoring Agreement between the County Health Department and Security Designers, Inc. The services are for the Norman Office located at 250 12<sup>th</sup> Avenue, N.E., Norman, OK. The Agreement will be for one-year (1) with the fees being \$20.00 per month for maintenance and \$25.00 per month for monitoring.

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the Resolutions Disposing of Equipment as follows:

- a. SM301-002 1995 1500 Extended Cab Chevy Pickup  
(The above item is from the Building Maintenance Department and was sold at auction on 8-16-08.)

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the Resolutions Disposing of Equipment as follows:

- a. SM460-6 Kent Vacuum Cleaner
- b. SM460-8 Kent Vacuum Cleaner
- c. SM460-9 Kent Vacuum Cleaner  
(The above items are from the Building Maintenance Department and will be junked.)

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the Resolutions Disposing of Equipment as follows:

- a. F202-43 Calculator  
(The above item is from the County Clerk's Office and will be junked.)

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the September, 2008, following Cash Fund Appropriations.

a. District Attorney's Incarceration Costs Fund	\$ 548.95
b. Sheriff's Federal Share Revenue Fund	346.97
c. Sheriff's Service Fee Fund	42,035.46
d. Sheriff's Commissary Fee Fund	3,135.64
e. Sheriff's Jail Fund	5,745.15
f. Sheriff's Courthouse Security Fee Fund	2,203.25
g. Sheriff's Revolving Fee Fund	25,721.76
h. Treasurer's Certification Fee Fund	5,440.00
i. Drug Court Revolving Adult Fund	470.40
j. County Clerk's Lien Fee Fund	3,809.10
k. County Clerk's Preservation Fee Fund	31,358.60
l. County Assessor's Revolving Fund	652.25
m. Court Clerk's Revolving Fund	13,568.87
n. Commissioner's Building Fund	665.77
o. Highway Unrestricted Fund	794,537.87
p. Bridge Capital Improvement Fund	227.38
q. Fair Board Fund	4,745.00
r. S.T.O.P. Violence Against Women Fund	1,923.43

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 09-1913 – C2 Peregrine Corporation \$ 5,992.35
  - 09-1967 – B2B-300 Sysco Food Services of Oklahoma 3,500.00
  - 09-1968 – B2A-200 Copelin’s Office Center 1,500.00
  - 09-1969 – B2A-200 Norman Stamp & Seal Company 100.00
  
- b. Highway Fund
  - 09-1821 – T2A Lampton Welding Supply 600.00
  - 09-1822 - T2A Lawson Products, Inc. 1,500.00
  - 09-1823 – T2A Palace Auto Supply, Inc. 2,000.00
  - 09-1824 – T2A Cintas First Aid & Safety 2,000.00
  - 09-1906 – T2A Jim Johnson Oil Company 1,500.00
  - 09-1907 – T2A Fentress Oil Company, Inc. 1,500.00
  - 09-1960 – T2A Zep Sales & Services 750.00
  - 09-1964 – T2A Warren Cat 2,500.00
  - 09-1966 – T2A American Logo & Sign, Inc. 500.00
  - 09-1971 – T2A Warren Cat 1,500.00
  
- c. Sheriff’s Jail Fund
  - 09-1970 – CFBJ2-300 Norman Stamp & Seal Company 100.00
  
- d. Health Department Fund
  - 09-1945 – MD2 Security Designers, Inc. 800.00
  
- e. Fair Board Fund
  - 09-1934 – FF2 Purcell Register 300.00

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 08-3811 - T2A
- 09-0395 - B2A-300
- 09-0408 - B2A-300
- 09-0431 - B2A-300
- 09-0436 - B2A-500
- 09-0438 - B2A-500
- 09-0440 - B2A-500
- 09-1068 - B1A-300
- 09-0041 -T2A
- 09-0043 - T2A
- 09-0249 -T2A
- 09-0250 - T2A
- 09-0490 - T2A
- 09-0685 - T2A
- 09-1056 - T2A
- 09-1504 - T2A
- 09-0829 - CFBC2-300
- 09-1048 - CFBRE2-300
- 09-1289 - CFBRE2-300

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General Fund	\$ 526,539.72
b. Highway Fund	238,497.86
c. Health Fund	12,044.08
d. Sheriff Revolving Fund	11,594.38
e. Sheriff Commissary Fund	835.11
f. Sheriff Service Fee Fund	3,015.46
g. County Clerk Preservation Fund	8,386.23
h. County Clerk Lien Fund	4,169.61
i. Local Emergency Planning Fund	1,736.23
j. S.T.O.P. Violence Against Women Fund	1,488.51
k. Fair Board Fund	5,084.20

FY 07/08

a. General Fund	\$ 1,396.83
b. Highway Fund	722.27

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Paul Meyer seconded the motion.

The vote was: Paul Meyer, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(Clerk's Note: Agenda was posted on 9-19-08 @ 8:01 a.m.)